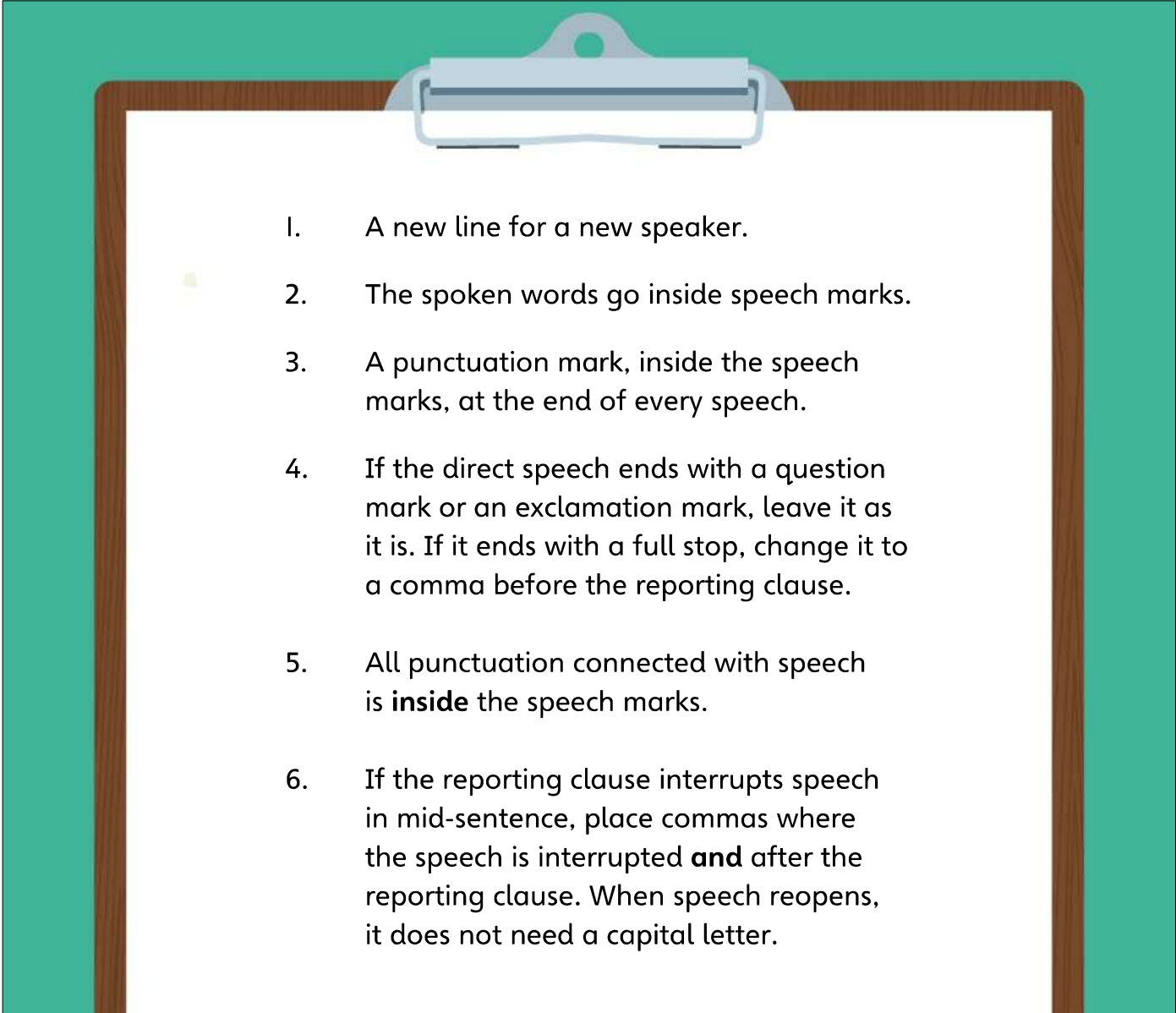




Year 2/P3, G ITP 3.3.2: Speech Rules

Read the rules for punctuating direct speech.

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1. A new line for a new speaker.
 2. The spoken words go inside speech marks.
 3. A punctuation mark, inside the speech marks, at the end of every speech.
 4. If the direct speech ends with a question mark or an exclamation mark, leave it as it is. If it ends with a full stop, change it to a comma before the reporting clause.
 5. All punctuation connected with speech is **inside** the speech marks.
 6. If the reporting clause interrupts speech in mid-sentence, place commas where the speech is interrupted **and** after the reporting clause. When speech reopens, it does not need a capital letter.